

<b>Event</b>	Dynamic Festival 18
<b>Venue</b>	Morden Park
<b>Version</b>	1
<b>Date</b>	02/07/2018

**PRODUCTION SCHEDULE V1**

**Monday 3rd**

FROM	DEPARTMENT	ACTIVITY	LOCATION	WHO	CONTACT NUMBER	NOTES
09:00	Site	Steel shield install	Morden Park			
09:00	Site	Telehandler delivery	Boneyard			
09:00	Site	Decide on Boneyard location	Morden Park	Ryan/Chris		
09:00	Site	Deliver 2 working toilets	Morden Park			
10:00	Site	Fencing deliveries	Boneyard			1 x fork driver
11:00	Site	Trackway install	Morden Park			
12:00	Site	Office cabins delivery	Morden Park			
12:00	Site	Buld heras compoundsfor working areas until steel sheild complete	Morden Park			
13:00	Site	Buggy deliveries	Morden Park			

END OF DAY NOTES:

**Tuesday 4th**

FROM	DEPARTMENT	ACTIVITY	LOCATION	WHO	CONTACT NUMBER	NOTES
08:00	Site	Start Main Stage build	Main arena			
08:00	Site	Start build of bars structures	Main arena			
08:00	Site	Putlock installation	Main arena			4 x Site crew
09:00	Site	Continue Steel Shield Build	Main arena			
10:00	Site	Water install for bars	Main arena			
10:00	Site	Cherry picker delivery	Boneyard			

END OF DAY NOTES:

Wednesday 5th

FROM	DEPARTMENT	ACTIVITY	LOCATION	WHO	CONTACT NUMBER	NOTES
09:00	Site	Water install for traders	Main arena			
08:00	Site	Second Stage structure build	Main arena			
09:00	Site	Continue build of bars structures	Main arena			
09:00	Site	Continue main stage build	Main Stage			
09:00	Site	Build scaff for festoon/signage	Main arena			4 x Site crew
10:00	Site	VIP area structures build	VIP Area			

END OF DAY NOTES:

Thursday 6th

FROM	DEPARTMENT	ACTIVITY	LOCATION	WHO	CONTACT NUMBER	NOTES
09:00	Production	LX Load in				
09:00	Site	Second stage deck build				
09:00	Site	Build internal heras lines				4 x site crew
10:00	Site	Build entry lane structure				
11:00	Site	Toilet deliveries				

END OF DAY NOTES:

Friday 7th

FROM	DEPARTMENT	ACTIVITY	LOCATION	WHO	CONTACT NUMBER	NOTES
09:00	Production	Audio Load in	Main Stage	RSH Audio		
08:00	Site	Scrim internal heras lines	Main arena			4 x Site crew
09:00	Production	Second stage production load in	Second Stage			
09:00	Site	Install any signage/branding	Main arena			2 x Site crew
12:00	Site	Trader load in	Main arena			
14:00	Site	Install entry lane disney queue	Main arena			4 x Site crew
16:00	Site	Install any bar queuing lane systems	Main arena			2 x Site crew

Saturday 8th


END OF DAY NOTES:

FROM	DEPARTMENT	ACTIVITY	LOCATION	WHO	CONTACT NUMBER	NOTES
08:00	Site	Crew Call				
08:00	Site	Finish any remaining set up required				
08:00	Site	Final clean of site before doors				
11:00	Site	Ready for doors				
12:00	Event	Event Starts				
23:00	Event	Event finishes				
23:30	Production	Commence production load out				

END OF DAY NOTES:

Sunday 9th

FROM	DEPARTMENT	ACTIVITY	LOCATION	WHO	CONTACT NUMBER	NOTES
08:00	Production	Finish production load out	Main Stage			
09:00	Site	Load out bars equipment	Main arena			
09:00	Site	Remove all internal heras lines	Main arena			4 x Site Crew
09:00	Site	Take down any scaff	Main arena			4 x Site Crew
10:00	Site	Start de rig of main stage	Main arena			
10:00	Site	Start de rig of stage 2 deck	Main arena			
10:00	Site	De rig VIP structure	Main arena			
13:00	Site	Start load out of all bars marquees.	Main arena			
13:00	Site	Collect in all queuing fencing	Main arena			4 x Site Crew
14:00	Site	Start de rig of stage 2 structure	Main arena			
14:00	Site	Remove putlocks	Main arena			2 x Site Crew
14:00	Site	Collect Toilets	Main arena			

END OF DAY NOTES:

Monday 10th

FROM	DEPARTMENT	ACTIVITY	LOCATION	WHO	CONTACT NUMBER	NOTES
09:00	Site	Continue site clear up	Main arena			1 x fork driver
09:00	Site	Collect in all fencing	Main arena			
09:00	Site	Continue structure derig and collection	Main arena			
09:00	Site	Continue stage derig and collection	Main arena			

END OF DAY NOTES:

Tuesday 11th

FROM	DEPARTMENT	ACTIVITY	LOCATION	WHO	CONTACT NUMBER	NOTES
10:00	Site	Collect all fencing	Boneyard			1 x fork driver
09:00	Site	Collect toilets	Main arena			
10:00	Site	Remove steel shield	Morden Park			
14:00	Site	Collect all cabins	Main arena			
15:00	Site	Final clean up of site from Waste Management	Morden Park			
15:00	Site	Collect buggies	Morden Park			
17:00	Site	Collect plant machinery	Boneyard			

END OF DAY NOTES: